

**LOAN APPLICATION FOR  
TULALIP TRIBES OF WASHINGTON EMPLOYEES' RETIREMENT PLAN**  
Please read the instructions attached to this form.

**Participant Information** The Participant must complete ALL information

Participant Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_ Daytime Phone Number: (\_\_\_\_) \_\_\_\_\_  
E-Mail Address (Optional): \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Loan Amount and Term** The Participant must complete ALL information

In accordance with the provisions of the Plan, I hereby request a loan from my account in the amount as indicated below (The plan allows up to 2 outstanding loans at a time):

Loan Amount: ☐ \$\_\_\_\_\_ Specify Amount (Minimum of \$1,000.00)  
☐ Maximum Allowable Amount

Term of the Loan: ☐ Term of loan in months \_\_\_\_\_ (May not be greater than 60 months unless the loan is for the purpose of purchasing a primary residence which can be up to 360 months)

Once a loan is granted, the loan must be fully re-paid through payroll deductions. Please read the attached "WHAT YOU NEED TO KNOW BEFORE APPLYING FOR A LOAN" for more information about taking a loan. An initiation fee of \$ 125.00 will be charged against your plan balance prior to the loan amount being taken from your account.

**Reason for Loan**

I hereby certify that the money will be used as follows: (Choose one of the following)

- ☐ The purchase (excluding mortgage payments) of a principal residence for me.  
☐ General Purpose

**Mailing/Wire Transfer Instructions for Loan Amount**

Please check **only one box** which is the destination your loan check is being mailed to:

- ☐ To my home address as indicated above.  
☐ To Tulalip Casino: Attention: Benefits, 10200 Quil Ceda Blvd, Tulalip, WA 98271  
☐ To Tulalip Tribes of Washington: 6700 Totem Beach Road, Tulalip, WA 98271  
☐ To Quil Ceda Village: 8802 27<sup>th</sup> Avenue N.E, Tulalip, WA 98271  
☐ Please wire the funds to my bank account: (an additional \$25.00 Fee)

\_\_\_\_\_  
Name of Account Holder(s):

\_\_\_\_\_  
Name of Institution: Address: City: State: Zip:

\_\_\_\_\_  
ABA Number: Account Number:

## Participant Authorization

I understand that my account balance is the security for this loan. In the event of any default in making repayments, or in the event of my termination of employment and me no longer being a party in interest, the entire outstanding amount of the loan will be immediately due and payable. I hereby authorize all payments to be made through payroll deduction.

Participant's Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## Plan Sponsor Authorization

The Employer must complete ALL information

I authorize the loan to be made to the Participant as requested.

Participant Payroll begins (Bi-Weekly): \_\_\_\_\_ (1<sup>st</sup> payment date)

Currently have an outstanding Loan ? Yes No

Authorized Plan Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## WHAT YOU NEED TO KNOW BEFORE APPLYING FOR A LOAN

You are permitted to apply for a loan from your plan account. There are certain restrictions that you should understand before considering taking a loan from the plan. They are as follows:

1. You may only borrow the lesser of:  
50% of your vested balance  
OR  
\$50,000 reduced by the highest outstanding loan balance in the 12 months immediately preceding the application for the loan.
2. The Plan allows up to 2 outstanding loans at any given time.
3. The term of the loan cannot exceed 5 years unless the loan is for the purpose of purchasing a primary residence.
4. The interest rate will be determined by the Plan Sponsor, and is usually based on the current Prime Money Rate, i.e.; prime plus 1 percentage point.
5. Loan repayments must be made through payroll deduction.
6. An initiation fee of \$ 125.00 will be charged against your plan balance prior to the loan amount being taken from your account.

In addition to these restrictions, you should understand that this loan reduces your account balance. The unpaid balance will be held in a separate account that will decrease as the principal portion of your loan payments is deducted from the outstanding principal balance. These payments, along with the applicable interest, will be reinvested in your regular account as they are paid, usually in accordance with your current investment elections.

You must also understand the disadvantages of taking a loan from your retirement account. While you might consider “paying yourself back” an attractive feature, the interest you are paying may not offset the interest that would be accrued in your account had the funds not been taken from your chosen investment funds. The deductibility of the interest you pay is subject to the general phase-out of interest deductions resulting from the Tax Reform Act of 1986. You will need to contact your personal tax advisor for more information about this. And, depending on your age and the term of the loan, there could be an impact on your account balance at the time of retirement. You should review the Summary Plan Description and the Plan’s Participant Loan Program for more detailed information. You may request a copy of the Plan’s Participant Loan Program from your employer or Plan Administrator.

Having read and reviewed the information provided herein, if you wish to take a loan from your plan account balance please complete the loan application.

## ADDITIONAL POINTS FOR CONSIDERATION

After you receive your loan there are additional items of which you need to be aware.

1. You may be restricted to a maximum number of outstanding loans, depending on the rules of your plan’s loan program.
2. You may pay off a loan at any time. You will need to contact an Invesmart Service Center representative for assistance with loan payoff information.
3. If you terminate employment before your loan is paid in full, there are two options for handling the outstanding balance of your loan. The first is the opportunity to pay off your loan prior to requesting a final distribution of your account. If this method is chosen, the outstanding principal payoff amount will be taken from the separate loan account and added back into your investment funds before a final distribution is processed. The other option is to request your final distribution without paying off the loan. Your distribution amount will only consist of the proceeds of the sales from your investment funds but your taxable amount will include the outstanding loan balance.
4. A loan will be in default as of the last day of the calendar quarter following the calendar quarter in which an unpaid installment payment was due. When this happens, and you are still employed, the overdue payments and accrued interest will become taxable income and will be subject to a 10% excise tax if you are under age 59-1/2. The issuing of a 1099-R for the total amount payable at the time of default will occur but does not preclude the continued accrual of interest if future payments are not made.